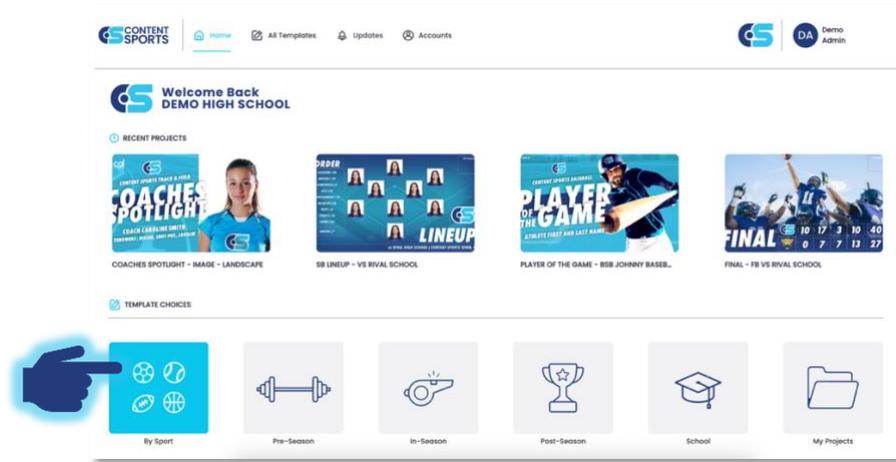


In this resource you will learn how to select, customize, save, download, and share a Content Sports template.

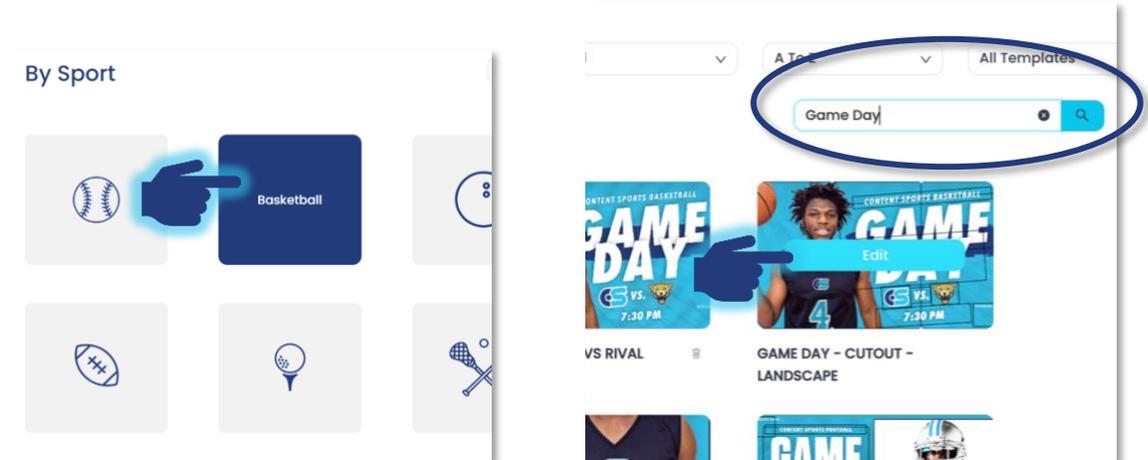
Selecting a Template to Customize

SELECTING A TEMPLATE

1. Login to your Content Sports account at app.getcontentsports.com.
Note: *Chrome is the recommended browser for Content Sports.*
2. From the Landing Page, scroll to the bottom and select the type of graphic to create: **By Sport**, **Pre-Season**, **In-Season**, **Post-Season**, or **School**.
3. **By Sport** is the recommended method to access your templates.



4. Select the sport.
5. Within the sport folder, select the template to customize or use the **Search Templates** feature.
6. Once you have chosen a template to customize, hover over the template and select **Edit**.



Customizing a Template

OVERVIEW

- To ensure all templates are customized according to brand guidelines, only elements outlined on the canvas are editable.

- Checklist for **Customizing a Template**:

- | | |
|--|-------------------------|
| ✓ TEAM & OPPONENT LOGOS | ✓ ADD EFFECTS/ANIMATION |
| ✓ IMAGES & CUTOUTS | ✓ ADD SPONSOR LOGOS |
| ✓ VIDEO | ✓ SAVE PROJECT |
| ✓ TEXT – only outlined text can be edited. | ✓ SHARE |

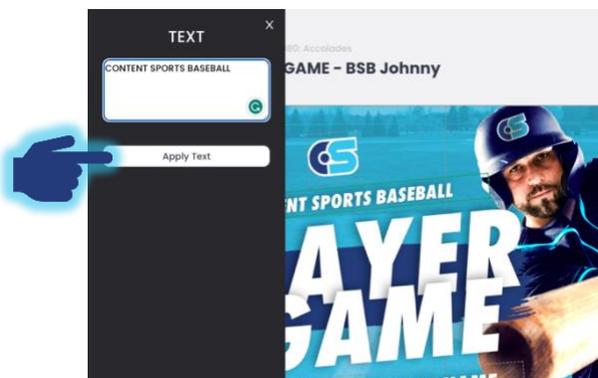
EDITING LOGOS

- Click the **Team Logo** or **Opponent Logo** you want to replace, and the **LOGOS** flyout will open. Here you can search or upload logos into the logo library.
- Click on the desired logo, and it will appear on the canvas.
- You can adjust the size of the logo using the **Zoom Bar** on the right and reposition it by dragging within the outlined editor box.
- Click **Apply** at the bottom of the **Zoom Bar**. You must click **Apply** before saving or downloading.
- Complete the above steps for the **Opponent Logo**.



EDITING TEXT

- Click the outlined text you want to edit and the **TEXT** flyout will appear.
- Enter your text in the text box and click **Apply Text** to update the graphic.



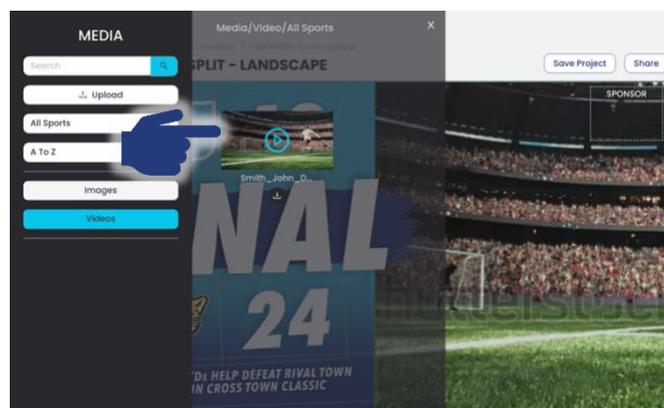
EDITING CUTOUTS & IMAGES

1. Click the image you want to edit and the **CUTOOUT** or **MEDIA** flyout will appear, depending on the image type. Here, you can search or upload images, categorized by headshots, posed, and action. **NOTE:** Images can only be replaced by images. Cutouts can only be replaced by cutouts.
2. Click the image you want to select, and it will appear on the canvas.
3. Adjust the size of the image using the **Zoom Bar** on the right. Reposition the image by dragging within the outlined editor box.
4. Click **Apply** at the bottom of the **Zoom Bar**. You must click **Apply** before saving or downloading.

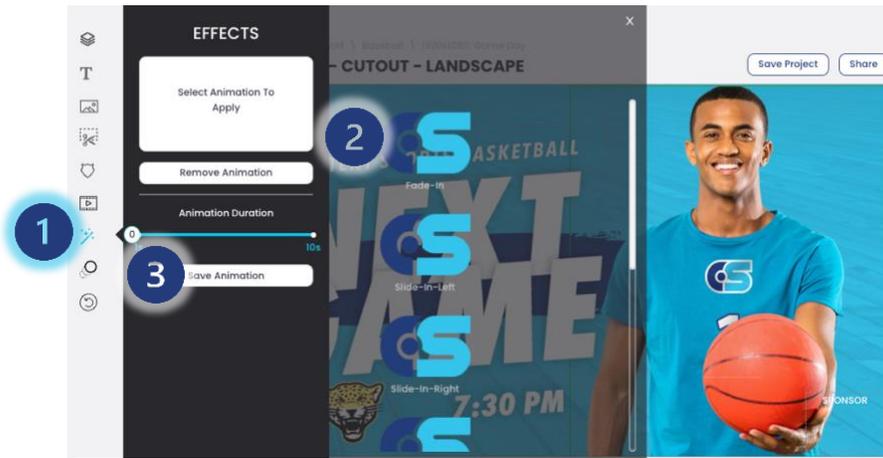


EDITING VIDEO

1. Click the video you want to edit and the **MEDIA** flyout will appear.
2. In the **MEDIA** flyout, you can search or upload videos.
3. Click the video you want to select, and it will appear on the canvas.
4. You can adjust the size of the video using the **Zoom Bar** on the right and reposition it by dragging within the outlined editor box.
5. Click **Apply** at the bottom of the **Zoom Bar**. You must click **Apply** before saving or downloading.
6. To preview, click **Save Project** and select **Preview** button in drop down.



ADDING EFFECTS



1. Click the image, logo, or text you would like to animate and the flyout will open.
2. Select **EFFECTS** (magic wand icon) from the side tool bar.
3. Choose the animation to apply and adjust the duration.
4. Click **Save Animation**.
5. To preview, click **Save Project** and select **Preview** button in drop down.

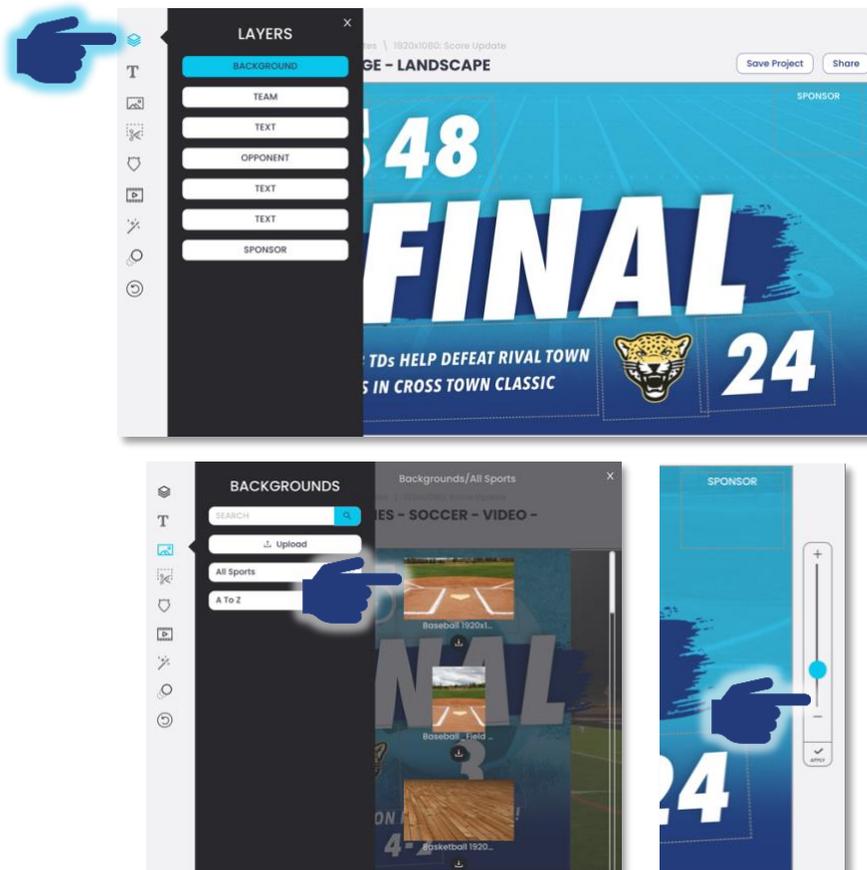
EDITING SPONSOR LOGO

1. Click the outlined **SPONSOR** box in the graphic, and the **LOGOS** flyout will open with the **Sponsor Logos** you have uploaded.
2. Click on the desired logo, and it will appear on the canvas.
3. You can adjust the size of the logo using the **Zoom Bar** on the right and reposition it by dragging within the outlined editor box.
4. Click **Apply** at the bottom of the **Zoom Bar**. You must click **Apply** before saving or downloading.



EDITING BACKGROUND

1. On select templates the background can be changed.
2. Click the background you want to edit and the **LAYERS** flyout will appear. If the **LAYERS** flyout does not open, click the **LAYER** icon on the side tool bar.
3. In the **LAYERS** flyout, choose **BACKGROUND**.
4. Click the background you want to select, and it will appear on the canvas.
5. You can adjust the size of the background using the **Zoom Bar** on the right and reposition it by dragging within the outlined editor box.
6. Click **Apply** at the bottom of the **Zoom Bar**. You must click **Apply** before saving or downloading.



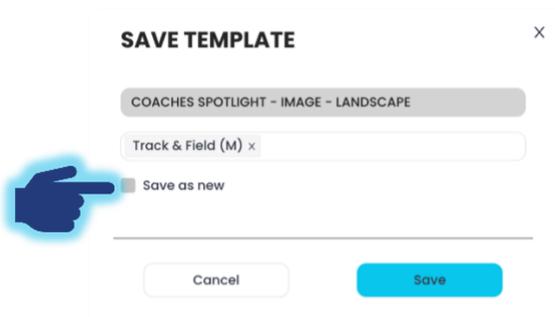
Saving & Sharing a Template

SAVE PROJECT

Click the **SAVE PROJECT** button and a dropdown menu will appear.



5. **PREVIEW** – Allows you to view the changes that you have applied in templates with video and animation.
6. **SAVE** – To save your template, you must rename it and select the sport folder or folders you would like to save it in. It will also show in your **Recent Projects**.
7. **SAVE AS NEW** – If you are modifying a previously saved template and you do not wish to overwrite it, check **Save as new**. **NOTE: If you do not check *Save as new*, it will overwrite the template.**



- **DOWNLOAD** – Allows you to download and save the template directly to your device. The template should be saved before downloading.

SHARE

- The **SHARE** button allows you to share directly to Facebook, Twitter, & Instagram.

